



BERKSHIRE HATHAWAY
HomeServices
Towne Realty

600 22nd Street, Suite 101
Virginia Beach, VA 23451
Attn: Margie Chapman
Toll Free: 1-866-474-8222
Office: (757) 428-0201
FAX: (757) 491-0751
E-mail: mchapman@bhstowne.com

RESERVATION/CONFIRMATION

THIS IS A NON SMOKING UNIT

DATE:	SEND LEGIBLE COPY OF DRIVER'S LICENSE.		
GUEST NAME:			
ADDRESS:			
TELEPHONE: (H)	(W)	(C)	E-MAIL:
Make checks payable to: BHHS Towne Realty			
Property Address:			
Arrival Date:	Rent:	\$	
Departure Date:	City/State Tax:	\$	
# Persons in Party: Adults Children	Room Tax	\$	
Bedrooms:	Security Deposit:	\$	
Baths:	TOTAL:	\$	
	Less 50%	\$	
	BALANCE DUE:	\$	
Phone Service Provided:	Balance due must be paid four weeks prior to arrival		

BERKSHIRE HATHAWAY HOMESERVICES TOWNE REALTY is authorized to rent to family groups only. NO EXCEPTIONS!

In the description of each rental, the maximum number the unit will accommodate is stated. Exceeding the maximum number will cause for immediate eviction. Check out time is 10:00 AM. The unit must be vacated by that time, and keys returned to our office promptly. BERKSHIRE HATHAWAY HOMESERVICES TOWNE REALTY cannot be responsible for items left behind.

Absolutely NO PETS are permitted in any of the rental units, even as visitors. Pets found in the unit will be cause for immediate eviction.

Every rental is equipped with basic items such as furniture, comforters/bedspreads, mattress pads, pillows, kitchen appliances, pots, pans, dishes, glasses and silverware. **Guests are to furnish their own sheets, towels, blankets, paper and cleaning supplies.**

Service personnel will be dispatched upon notification in the case of malfunction or breakdown of appliances, air conditioning or other equipment, including TV sets. No rebate of rent will be granted.

Report any damages immediately during your stay. We will provide cleaning to your vacation home upon departure. If any damage is found, locks need to be re-keyed in the event of lost keys, furniture has been moved, or if the unit is left excessively dirty, photos will be taken and you will be charged accordingly from your security deposit. Security deposits will be returned by mail within forty-five (45) days of departure.

In the event the Owner is unable to deliver said property to Guest under this agreement, Guest hereby agrees that Owner's sole liability as a result of these conditions is a full refund of all considerations previously tendered by Guest, pursuant to the terms of this agreement, and Guest expressly acknowledges that in no event shall Owner be held liable for any consequential or secondary damages, including, but not limited to, any expense incurred as a result of moving. Guest also agrees that in the case of double booking, Guest will be entitled to a full refund of all considerations previously tendered by Guest. If Agent is able to relocate Guest, Guest agrees to pay any difference in rental amount. The Guest agrees to indemnify the Owner and his Agent from any liability from injury to the person of the Guest or to any member of his household resulting from any cause whatsoever, except only such a personal injury caused by the negligent or intentional acts of the Owner or his Agent. Guest agrees to be responsible for any repairs due to their negligence.

All cancellations must be received in writing, and refunds, less a \$50.00 service charge, are available if the property is re-rented. If said property is not re-rented during the entire term set forth above, the entire rent payment will be forfeited by Guest, and retained by Owner.

Check-in time is 3:00 PM on the beginning date of your reservation. Upon your arrival, you will receive keys and additional information regarding the rental unit. Please call ahead to make arrangements for check-in later than 5:00PM. No one will be available after hours to release keys. No keys will be issued unless entire balance is paid in full and agreement signed.

Return signed reservation form within 10 days along with 50% of the total amount due. Reservations made within 30 days of the arrival date must be paid immediately by certified US funds.

At the sole discretion of the Agent, Guests may be evicted without refund if they violate any terms of this agreement.

GUEST	DATE	AGENT	DATE
--------------	-------------	-------	------

By Virginia Law, Agent must notify you that BERKSHIRE HATHAWAY HOMESERVICES TOWNE REALTY is employed by and represents only the property owner. BERKSHIRE HATHAWAY HOMESERVICES TOWNE REALTY however will make every effort to assist you in the selection of your vacation rental.

IF YOU ARE INTERESTED IN RENTING LINENS OR BEACH EQUIPMENT, PLEASE CONTACT MARIANNE'S LINEN & EQUIPMENT RENTAL AT WWW.BEACHLINEN.COM OR (757) 288-9048.